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FAITH CHRISTIAN ELEMENTARY AND HIGH SCHOOL HANDBOOK

Revised 07/10 for the 2010-2011 School Year

Joining the Faith Family

Thank you for your interest in joining our family. Faith Christian School is a college preparatory school that exists to help Christian parents disciple their Christian children.

Faith Christian School:

- Does not replace the home or the local church. All three should be complimentary, which means that home, school, and church should be in agreement with biblical philosophy and teaching.
- Partners with born again, Bible believing, Christ-honoring parents in the education of their children. Parents and students must be actively involved in their church. The school is inter-denominational and part of a Bible believing church.
- Is inter-denominational and a ministry of Faith Assembly of God
- Is accredited with the South Carolina Independent School Association (SCISA).
- Is a member of the Association of Christian Schools International (ACSI).

Each parent must read this handbook and discuss all policies with his child before the school term begins. This handbook is to be used as a guide. It is in no way an all-inclusive statement of Faith Christian School rules, regulations, and philosophy. The administration reserves the right to determine acceptable actions, behavior, and conduct. The administration also reserves the right to add or delete elements of this handbook at any time. This handbook should be kept in a convenient place for reference through the year. Any conditions or amendments will be announced during the school year.

Your signature on the appropriate application (new enrollment or re-enrollment) is your acceptance of school policies. You agree to support Faith Christian School in the spiritual, moral, dress, and disciplinary standards of the school.

Faith Christian School is not able to provide effective programs for mentally or emotionally handicapped children, those with behavioral problems, children with severe academic deficiencies, or those with severe learning disabilities.

Faith Christian School admits students of any race, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, national, or ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs.

Statement of Faith:

Faith Christian School follows the ACSI Statement of Faith referenced on the back of every Pastor Recommendation form.

REGULAR SCHOOL SCHEDULE

The regular school “bell” schedule will be detailed on the school website each year.

NOTE: Students on campus more than 15 minutes before school **begins, or after school ends**, will require paid supervision, and be charged accordingly. See the before/after care application for more details.

PARENT COMMUNICATION

All parent - teacher conferences should be scheduled with the school office in advance to discuss the needs of the student. The school asks that all parents cooperate in these beneficial conferences.

Staff and teachers should not be approached concerning school matters at church. Teachers should not be approached about a student's progress during class time, or in the morning before school. Teachers need this time with the students.

If an administrative request for a conference with a parent is not honored, the school reserves the right to withdraw the student from classes until the request is honored.

Each teacher has an e-mail address, and a teachers web page. Please go to our website for details www.faithchristiansc.com

Policy interpretations of the administration may be appealed **in writing**. Please refer to the ACSI brochure “**The Matthew 18 Principle for Solving School Problems**” available at the school.

HEALTH SERVICE AND INFORMATION

Prescription medicine cannot be given without a note from the doctor. Tylenol, cough syrup and other patent medicines may be given only with written consent of a parent. Medicines must be labeled with child's name and instructions. **PLEASE NOTE:** There is not a licensed nurse on staff to dispense this medication.

Children should not be brought to the school if they have severe colds, undetermined rash, fever, severe headaches, upset stomach, or any other symptoms of illness. Parents will be notified to pick up children immediately if signs of illness occur during the day. Children must be free of a temperature for 24 hours before returning to school. Children who have had a communicable disease may not return to school until the doctor has released them and all symptoms have disappeared.

Parents are required to provide the school, in writing, any information regarding existing health or medical conditions that may prohibit a student from participating in school programs. This should be provided at the beginning of the year or at the onset of the condition as it occurs during the school year.

Accidents and injuries that occur during the school day will be reported to the office by the teacher and an accident report will be filled out. The parent will be called if the injury warrants. Any accident on school grounds will be treated with the utmost care and consideration. If such accidents require medical attention, the student may be transported to Trident Medical Center Hospital for proper attention. Insurance claims must be made through the student's personal insurance policy first. School insurance will then pay any other charges beyond the personal insurance limits, minus a small deductible.

MEDICAL (DHEC) REGULATIONS

South Carolina law requires schools to have a copy of each student's immunization record from age 3 and older on file. This record is to be submitted at registration with a copy of a birth certificate and social security number. These forms will be kept as part of the student's academic file.

HEAD LICE

A notice will be sent home to all students in the classroom in which head lice are reported. Literature is available in the school office with details on care and follow-up. Students are not permitted to stay in school when head lice or nits are discovered. A repeated head check will be done by school personnel before the student's re-admission to class after treatment. All nits are to be removed prior to return to school.

MISCELLANEOUS

Authority to Release Student

Only the custodian (parent/guardian) may determine who may pick up the student from school. If parents are separated or divorced with joint custody, both parents must sign the student medical form. A pre-approved list is provided on the Student Medical Form. If a change needs to be made on the pre-approved list, the parent will submit an updated Student Medical Form. If there are any changes, i.e. new work numbers, cell phone numbers, or other pertinent information, please come to the office and make the necessary changes.

Closed Campus

For the protection of our students, Faith Christian School is a closed campus. Parents are welcome to have lunch or attend parties, but they must sign in at the office and receive a visitor badge. Upon leaving, they must also sign out. Parents or guests who wish to visit classrooms for any other reason must receive permission from the office prior to arrival. Please call the office with the time and reason for your visit. Signing in and out and receiving a visitor's badge are required every time you visit. Any request for a student to leave campus during the school day must be made in writing by the parent/legal guardian and be approved by an administrator.

Lunch Guests

Due to the length of our lunch periods, students will not be permitted to leave campus for lunch. Students may have lunch guests other than parents; however, permission must be granted two (2) days prior to the visit. Students should obtain a permission slip from the office. Guests must sign in according to the visitor policy. See "Closed Campus" above.

Field Trips

Field trips will be announced in advance. The school uniform will be worn on all field trips unless the school administration announces a change. All students will be required to ride to and from school, on school transportation (school bus) unless it is necessary for parents to drive due to a transportation conflict. We ask that chaperones not bring other children on field trips.

Fire Drills

Fire drills are conducted on a monthly basis for the protection of your children.

Public School Calendar

At Faith Christian School, we set our calendar to best meet the needs of our students.

Inclement Weather

During inclement weather, parents should listen to their radio or TV for an announcement of school closures. If it is announced that **Dorchester #2** Schools are closed due to bad weather, FCS will automatically be closed. If **Dorchester #2** dismisses any students early, FCS will dismiss at 1:45 unless otherwise noted on our website, www.faithchristiansc.com

Books

Students must have all books/supplies available at the beginning of class. Lost books must be replaced by the student.

Lost and Found

Students are responsible for any items they bring to school. Please label property! Clothing and personal articles that are found will be kept for one (1) month in the school lost and found. If clothes and other items are not claimed, they will be removed from the school and church property. Please check the lost and found for missing articles.

Food, Soft Drinks,

Food, drinks, and candy are not permitted beyond the cafeteria. Students are not to have soft drinks between classes.

Prohibited Items

Radios, Cameras, I Pods, or other electronic devices, baseball cards, collectibles, etc., are not to be brought on school property. These items will be confiscated, returned to the parent, and the student disciplined. Sexually oriented and/or otherwise offensive material (books, magazines, etc.) brought in by the student will be confiscated and the student disciplined. Additional items prohibited on campus: Matches, cigarettes, lighters, knives, guns, bullets, and any other items that may be dangerous to self or others.

Cell Phones

Cellular phones are not permitted on campus. Registered student drivers may keep a cell phone in their vehicles for transportation emergencies. Staff members will have phones available for communication returning from trips or sporting events.

Music

Neither students nor staff is to be in possession of or share NON CHRISTIAN music with others, during the school day or at school functions without the permission of the administration.

School Telephone Use and Telephone Messages

The school's phones are not for student use. In case of emergency, students may use the office phone; however, students may not use the phone during school hours to arrange transportation. For parents who need to speak with their child, a message will be taken and given to the student. If an emergency arises, we will call the student to the phone. All phone calls must be made in the office.

Withdrawal

Withdrawal from school must be made in writing using the "FCS Withdrawal Form", by the parent/guardian in the office. All tuition charges will be continued until the office has been notified of the withdrawal. Records will not be released until the information on the withdrawal form has been verified all accounts are paid according to the financial agreement.

Homework Purpose

Homework is part of Faith Christian School's academic emphasis. Each student is expected to complete the assigned homework. Daycare students are given the opportunity to get started on homework assignments in the afternoon; however, it is not the daycare teachers' responsibility to check students' work. As the parent, you are responsible to check all homework assignments.

Child Custody

Faith Christian School is a college preparatory school that exists to disciple the Christian children of Christian parents. As such, involvement in child custody matters, become a burdensome distraction from this mission. FCS will respond to subpoenas for information or for staff members to appear in court. However, the parent must be aware of the consequences of such requests.

1. All materials must be requested by subpoena and will be subject to a copying charge of \$2 per copy, with a \$10 minimum charge.
2. Requests for any school paperwork or staff involvement without a subpoena will be considered a lack of cooperation with the school's mission and will be grounds for immediate dismissal of the child or children.
3. Child custody orders or legal paperwork stating the rights of parents must be kept current in the school office. Such documents that are not current or that cause staff confusion concerning conferences, child pick up, etc. will constitute grounds for immediate dismissal of the child or children.

ATTENDANCE POLICY:

K5 – 6th Grade – Leaving before or arriving after 11:30 AM constitutes an absence.

7th – 12th Grade – Period attendance is taken.

Any absence will require a note from a parent explaining the reason for the absence. Any student who does not have an excuse will be unexcused and will not be allowed to make up the work. We have a very short school day. Please schedule doctor, dental, or other appointments after school. Work that is missed during an excused absence must be made up according to the following schedule.

- | | |
|-----------------------------|--|
| 1-5 consecutive days: | 24 hours for every day absent. (I.e. A high school student returns on a Monday after a one day absence. All class work must be made up by 8:15 AM on Tuesday). |
| 6 or more consecutive days: | 1 calendar week after the student returns. (I.e. An elementary student returns on Tuesday. All class work must be made up by 8:15 AM the following Tuesday). |

***NOTE:** Formal evaluations (tests, quizzes) or projects for which all material was attained prior to the absence must be made up before 3:30 PM regardless of the length of the absence.*

Students, whose parents want to request work for sick children, must call the office by 10:00AM. The teacher will have the work ready for pick up after school. Students who have pre-arranged absences with the administration, must request work and have it turned in before leaving for the absence.

A student must attend class regularly to be properly educated. Notes for absences must be brought immediately to the appropriate school office. A slip re-admitting the student to class will be given to the student to present to his/her teacher. No more than ten (10) absences will be allowed for the school year.

This is defined as 10 days of school in elementary (K5-5th), and 10 days per subject in high school (6th-12th).

Absences in excess of 10 per year must be “**Professionally Excused Absences**” (see below).

Other additional absences will need to be made up at the family's expense.

Students need to be present for all scheduled classes to be allowed to participate in a representative capacity in any after-school activity that day unless the absence was for a doctor's appointment or emergency and is documented by the doctor or parent, and approved by the administration.

Professionally Excused Absences:

1. Doctor-excused absences.
2. Absence approved by the administration (ex: family trip, extended illness).
3. Participation in an approved school activity.

Parent Excused Absences:

1. Note from parent for sicknesses not requiring a doctor's attention.
2. Note from parent documenting a severe illness/death in the immediate family.

FAITH CHRISTIAN ELEMENTARY SCHOOL Grades K5-5th

Student Entry Date (K5, 1st Grade)

Students must be five years old (K5), or six years old (1st grade), before September 1 in order to enroll at FCS.

Grading Scale

The purpose of the reporting system is to give parents and students an accurate indication of the progress or lack of progress being made. Students in grades K5-5 are evaluated in two areas: academics and conduct.

Academics:	A	93-100	SUPERIOR	B	85-92	ABOVE AVERAGE
	C	77-84	AVERAGE	D	70-76	BELOW AVERAGE
	F	69 and below	FAILING			
Conduct:	O	Outstanding		S	Satisfactory	
	I	Improvement Noted		N	Needs Improvement	
	U	Unsatisfactory				

School Probation

All new students and students attending summer school classes will be considered to be on "School Probation" for the 1st trimester (fall) of the new school year. Students failing any subject during that trimester are subject to dismissal.

Promotion Standards

Current K5-1st grade students

Grades-A student earning an end-of-year average of "F" in Math, Reading, or Language is subject to retention or dismissal. Only one (1) course may be repeated during the summer. Students failing two or more courses will not be allowed to advance to the next grade level, and may face dismissal. Students will be allowed to take courses at a regionally accredited summer school other than Faith Christian School (FCS) only if the course is not being offered at FCS.

Current Grade 2-5th Students

Grades-A student earning an end-of-year average of "F" in Math, Reading, or Language is subject to retention or dismissal. Students who fail any other course during the school year are required to repeat the course in summer school; in order to remain on schedule for graduation. Only one (1) course may be repeated during the summer. Students failing two or more courses will not be allowed to advance to the next grade level, and may face dismissal. Students will be allowed to take courses at a regionally accredited summer school other than Faith Christian School (FCS) only if the course is not being offered at FCS.

Test Scores-Students passing all classes but earning a below average (Stanine 1-3) Stanford score in Math, Reading, or Language may need to take an FCS summer school class in the student's weakest area to be advanced to the next grade level.

Progress Reports/Report Cards

Report cards are issued each trimester, with progress reports at mid term. Teachers will send test folders home weekly or biweekly. Papers should be signed and returned as directed by the teacher. Communication regarding upcoming events, tests, and projects occurs in the "FCS News" and teacherweb, as well as the homework log or notebook. Please check homework logs and notebooks daily for possible schedule changes.

Tardiness

Students who are not in their classroom by 8:15 are considered tardy. Tardiness to school due to oversleeping, leaving home late, or poor planning is classified as un-excused. Five un-excused tardies will begin to affect the student's grade in the first class of the day.

Leaving School Early

If a student is required to leave school early, parents are to furnish a written note (stating the departure time, reason, and who is picking them up) to the teacher. Parents who come during school hours to pick up students for medical/dental appointments are to come to the school office and sign the student out of school.

Discipline

A well-disciplined life will be an effective and productive life. Discipline is not given to make life unpleasant, but it is given in the students' best interest and with genuine concern for the development of character and Christian witness. The purpose of discipline is to teach each student to achieve obedience, respect, and responsibility. Where there is love, discipline, and happiness, students can achieve excellence. It is the desire of the school to help each student develop his/her God given abilities to be used for the glory of God. Disorderly conduct (horseplay, disruptive talking, goofing off, etc.) is not conducive to building Christian character and leads to destruction of property. Therefore, it will not be tolerated. A discipline record is maintained in the school office for each student. For more information see "Code of Conduct" in the high school section.

Classroom Management Grades K5-5th

Each elementary teacher is required to set up a specific classroom management system (rewards and consequences) for his/her classroom.

Students who are sent to the office will receive a written discipline report. Following is a list of offenses and consequences:

Offenses

<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Disturbing class	Disrespect	Cheating
Not following instruction	Sarcasm	Lying
Hall violation	Rudeness	Stealing
Horseplay	Defiance	Stealing
Verbal abuse (student to student)	Disobedience	Disorderly conduct
	Nastiness	Vulgarity/profanity
		Fighting

Consequences

<u>Level 1 (reset by trimester)</u>	<u>Level 2 (reset by trimester)</u>
Written warning	Written warning
Written warning/phone call	Loss of privilege/phone call
Loss of privilege/phone call	Detention/phone call
Detention/phone call	ISS/conference
ISS/ conference	OSS or corporal punishment/conference

Level 3 (reset by trimester unless on probation)

Loss of privilege/phone call
ISS or corporal punishment/phone call
OSS or corporal punishment/conference
Expulsion

**The grade level principal or his/her designee administers corporal punishment. Corporal punishment is only administered with written consent by the parent or guardian.

**Please see pages 11-12 for a complete description of offenses.

FAITH CHRISTIAN JUNIOR (6TH-8TH) AND SENIOR (9TH-12TH) HIGH SCHOOL

Introduction

Faith Christian High School's purpose is to disciple young people to do the work of the Lord. It is not our desire to disciple them in the doctrine of Faith Assembly of God, but rather disciple them in the knowledge of the Word of God so that they might be a witness to others. For this reason, Bible is part of their daily schedule.

Attendance at Faith Christian School is a privilege not a right. The goal of this school is not to reform, but to train youth in the highest principles of Christian leadership, self-discipline, individual responsibility, personal integrity, and good citizenship. *Faith Christian School stands without apology for the highest standards of morality and behavior.* Our faculty and administration are here to assist parents to provide a quality education. We are an extension of the Christian home not a substitute. We will do our best to communicate with you on circumstances concerning your child and ask for full cooperation from you as well as from students. If we are to be successful in our endeavors we must work together.

It is important for parents and students to understand the following policies. Please take time to read and discuss them together. Should you have any questions please consult the school administration.

Grading Scale

The purpose of the reporting system is to give parents and students an accurate indication of the progress being made. Students in grades 6-12 are evaluated academically. Additional conduct standards apply for co- curricular activities, and overnight field trips.

Faith Christian School uses the South Carolina Uniform Grading System for all grades of 70-100. Listed below are the grade and Grade Point Average (GPA) ranges for the appropriate letter grade. Honors/Dual Credit = +.50 GPA

A	93-100	SUPERIOR	4.00-4.87
B	85-92	ABOVE AVERAGE	3.00-3.87
C	77-84	AVERAGE	2.00-2.87
D	70-76	BELOW AVERAGE	1.00-1.87
F	69 and below	FAILING	0.00

Grading Policy

At Faith Christian we are very careful to do everything we can to provide an environment where students can be successful. This is best expressed in policies that allow for a gradual transition from elementary to senior high school. We are also very careful to recognize that students express their ability to understand material in different ways, and do our best to encourage that. However, a fact of life today is the movement toward students having to prove themselves by their test scores. Students cannot qualify for college scholarships and be successful in college without performing well on tests. Therefore, test scores will be weighted more heavily in senior high than junior high. Teachers will have some flexibility to declare other major assignments as test grades in situations where the school encourages that emphasis (Ex: History/English-Term Papers). Quizzes, other assignments, science labs, homework, and class participation will make up the balance of the grades. Community service projects will be required in Bible classes.

Progress Reports/Report Cards

Report cards are issued each trimester, with progress reports at the midterm. Although progress reports are the main communication between parent and teacher before report cards, teachers have been asked to send home major evaluations with grades below 77(C), or at least 10 points below expectations. Additional communication is available by conference, phone, e-mail or teacher web.

Graduation Requirements

Bible*	4
English	4
History** (including: US History, Government/Economics)	4
Math (Algebra 1&2, Geometry, & Advanced Math)	4
Science	4/Lab 3
Latin/Foreign Language	2 Same
Physical Ed	1
Fine Arts (Art, Drama, Music)	<u>1</u>
	24

Faith Christian School issues SCISA College Preparatory Diplomas. Students must attend FCS for their junior (11th) and senior (12th) years to qualify for senior class ranking and honors. Students must take senior course requirements at FCS to graduate from FCS. Students are required to take a minimum of five (5) courses in their senior year. See our Senior High Guide for more details.

*One Bible credit for each year at FCS.

**Ancient History can be replaced with Latin II

Academic Honors

Since FCS uses the South Carolina Uniform Grading System and offers honors courses, honor rolls in Junior and Senior High are based on Grade Point Averages. Students earning a 3.50 GPA or higher each trimester are recognized through our website and local publications. Permission to use your child's name is acknowledged unless otherwise noted on the student application.

Principal's List	4.00 or higher in each trimester.
Honor Roll	3.50 or higher in each trimester.

School Probation

All new students and students attending summer school classes will be considered to be on "School Probation" for the 1st trimester (fall) of the new school year. Students failing any subject during that trimester are subject to dismissal.

Promotion Standards

Students who fail a course during the school year are required to repeat the course in summer school; in order to remain on schedule for graduation. Only one (1) course may be repeated during the summer. Students failing two or more classes will not be allowed to advance to the next grade level, and may face dismissal. Students will be allowed to take courses at a regionally accredited summer school other than Faith Christian School only if the course is not being offered at Faith Christian School. Students failing Bible are subject to dismissal.

6th - 7th Grade Test Scores

Students passing all classes but earning a below average (Stanine 1-3) Stanford (or similar) score (Basic Battery) for two consecutive years may not be allowed to advance to the next grade level, and may face dismissal.

Tardiness

Students who are not in their seats at the beginning of class are considered tardy.

Tardiness to school due to oversleeping, leaving home late, or poor planning is classified as un-excused.

Tardiness to school (1st period) or later classes will result in a deduction in the student's class participation grade in the class affected. Excessive tardiness may result in further disciplinary action.

Leaving School Early

If a student is required to leave school early, parents are to furnish a written note (stating the departure time, reason, and who is picking them up) to the school office. Students without a 1st period class may bring their note to the office. Parents who come during school hours to pick up students for medical/dental appointments are to come to the **school office and sign the student out of school**. Students who drive and must leave school for an appointment are required to **sign out** in the school office and then leave campus. If you are returning to class, you must **sign in**.

Late Policy – Major Assignments

Work turned in after the deadline assigned by the teacher or after the two day grace period for excused absences is considered late.

The high school policy for late assignments is as follows:

One (1) day late	1 letter grade deduction (8 points)
Two (2) days late	2 letter grades deduction (16 points)
Three (3) days late	No credit (0)

Leadership Opportunities

"Engaging the world ..."

Faith Christian School exists to equip students to fulfill God's purpose in their lives. God's purpose always includes shining our light before men. Our students are trained to engage other worldviews from a Biblical Worldview. Students involved in clubs or leadership positions designed to carry that message off campus, are looked at as leaders and therefore held to a higher standard.

Listed below are some of the clubs and leadership positions designed to be ambassadors for FCS on/off campus.

- Beta Club
- Cheerleaders
- Drama Team
- Homecoming Queen
- Honor Council
- Mission Trips/Teams
- Worship Band

FAITH CHRISTIAN SCHOOL CODE OF CONDUCT

The goal of discipline is Christian character development, through the application of principles from God's Word. This is accomplished through teaching obedience, respect, and responsibility. Where there is love, discipline, and joy students can achieve academic excellence and develop their God-given talents. Students are expected to conduct themselves in such a manner that exemplifies Jesus Christ. In every area of our school, the students are expected to maintain the highest Christian standard. It is very important to recognize that at all times students are members of the Faith Christian School Family.

In order to accomplish the goal of Christian character development in every student, the school has set standards. These rules govern the spiritual, moral, and academic areas for the students. Some of the rules do not come directly from scripture, but are needed to allow the proper conduct of school business and to maintain order. **All teachers have authority over all students.** "But everything should be done in a fitting and orderly way." 1 Corinthians 14:40. For the discipline policy to be effective, every student must be liable to the same regulations and penalties. Therefore, no student will be excused from the consequences of disciplinary action. These consequences apply to those involved in carpools, co-curricular activities, and other school activities. Disciplinary action takes precedence over any other commitment. Parents will be notified when disciplinary action takes place. If a parent conference is requested, the parents will be notified on a disciplinary slip and are required to call the school by the end of the following school day. The administration reserves the right to enforce disciplinary measures when, in their judgment, the health and welfare of an individual student or the community are best served. Any conviction in court subjects a student to possible disciplinary action, including dismissal. School regulations apply during all school functions, whether on or off campus. **FCS reserves the right to discipline or dismiss any student who is involved in an activity on or off campus that reflects in a negative way on the school.**

"Train up a child in the way he should go, and when he is old he will not depart from it." Proverbs 22:6. NKJV

CHRISTIAN SCHOOL ATTENDANCE IS A PRIVILEGE

Attendance at Faith Christian School is a privilege with certain responsibilities. One responsibility is to maintain a consistent standard of behavior both at school and away from school which will reflect the student's commitment to Christ and respect for Christian education. Therefore, any use of, involvement with tobacco, drugs, alcohol, unwholesome language, gambling, cheating, fighting, stealing, lying, disrespect, and accumulation of detentions, immorality, unwholesome behavior, or gross misconduct may result in the student's immediate suspension or expulsion from Faith Christian School.

HIGH SCHOOL CODE - EXPLANATION OF CONSEQUENCES

Detention: Assigned by teacher or administration.

The student will be assigned work on school grounds from 2:45-3:45 PM after 24 hours notice to a parent.

Tardiness, inappropriate attitudes, or actions, may result in repeating the detention, or other disciplinary action.

In School Suspension (ISS): Assigned by administration.

The student will be assigned school work to complete under the supervision of the Dean of Students.

The student may not attend any school activities while under suspension.

All work completed will receive a 10% reduction in credit.

Out-of-School Suspension (OSS): Assigned by administration.

Repeated offenses, accumulation of, or severity of offenses, may result in suspension.

The student will not be allowed on school grounds.

The student may not attend any school activities while under suspension.

Suspension results in a one week suspension from all co-curricular activities.

A grade of zero will be given for all work missed except for major projects due, or tests given, during the suspension.

Major projects must be submitted on time for credit.

Tests will be made up before returning to class and the student will receive 3/4 credit.

A parent/student conference with the administrator is required upon returning from suspension.

Disciplinary Probation: Assigned by Administration.

Repeated offenses, accumulation of, or severity of offenses, may result in disciplinary probation.

Disciplinary probation is a strict written behavioral guide issued to the student and the parent to be followed during a specific period of time. Any deviation from this may lead to expulsion from the school.

Disciplinary probation results in a suspension from co-curricular activities during the specified time.

Expulsion: Assigned by Administration.

The student is dismissed from FCS for the remainder of the school year. Expulsions may be appealed in writing. Any behavior that is grossly in conflict with the purpose and spirit of the program of Faith Christian School may result in expulsion, even on the first offense.

OFFENSES and PENALTIES

The disciplinary policy is not exhaustive and the administration has the right to take other action when necessary.

Offenses:

LEVEL 4 Offenses

Drugs, alcohol, tobacco
Fighting
Gross Misconduct
Invasion of Privacy*
Perversions
Profanity/Lord's Name
Prohibited Articles*
Setting/Calling in a false alarm/Bomb Threat
Truancy

LEVEL 3 Offenses

Cell phones/Electronic devices
Cheating
Public Display of Affection (PDA)
Skipping Class
Vandalism
Vulgarity/inappropriate language
Disorderly conduct/Horseplay
Plagiarism
Disobedience
Lying, stealing, gambling

LEVEL 2 Offense

Disrespect

LEVEL 1 Offenses

Defacing school property
Disturbing class
Excessive tardiness
Failure to follow instructions
Hall violation
Horseplay (See Level 3)*
Sale of unauthorized material
Trash, candy, food, gum littering
Unwholesome Speech/Verbal Abuse

Penalties:

LEVEL 4 Penalties (no reset)

1st Offense: 2 day or longer Out-of-School Suspension (OSS), Disciplinary Probation, or Expulsion
2nd Offense: 2 day or longer Out-of-School Suspension (OSS), Disciplinary Probation, or Expulsion

LEVEL 3 Penalties (reset by trimester, unless on probation)

1st Offense: Detention and Call Home
2nd Offense: 1 Day ISS and Parent conference
3rd Offense: 2-5 Day OSS or Disciplinary Probation
4th Offense: Expulsion

LEVEL 2 Penalties (reset by trimester, unless on probation)

1st Offense: Written Warning
2nd Offense: Detention and Parent Call
3rd Offense: 1 Day ISS and Parent conference
4th Offense: 2-5 Day OSS or Disciplinary Probation
5th Offense: Expulsion

LEVEL 1 Penalties (reset at trimester)

1st Offense: Written Warning
2nd Offense: Detention and Parent Call
3rd Offense: Detention and Parent Call
4th Offense: 1 Day ISS and Parent conference
5th Offense: 2-5 Day OSS or Disciplinary Probation

NOTES:

- School officials have the authority to search and seize inappropriate items from lockers, cars, book bags, etc. (Law enforcement officers will be notified if necessary.)
- Students may receive 2 penalties for 1 event. Ex. A student who cheats and then lies about it.
- Students caught stealing/vandalizing will be required to make restitution, as well as be penalized.

EXPLANATION OF OFFENSES:

Cell phones/Electronic devices: (see page 3) Will be confiscated and held for the duration of the marking period for first offense. Second offense will result in confiscation for the remainder of the school year.

Cheating: Taking or giving answers on a formal evaluation (test, quiz), or allowing someone else to do so. Students will also receive a "0".

Defacing property: Any time there is damage to school property or disrespect shown toward school property. This would include writing on books, walls, and desks, and damage done during careless, playful behavior.

Disobedience: When a student intentionally disregards or disobeys a staff member's direct request or command.

Disorderly conduct/Horseplay: When there is behavior that is potentially harmful to persons or property. This would include pranks, horseplay, roughhousing, chasing, play-fighting, punching or throwing any objects.

Disrespect: When a student shows any disrespect towards a teacher, school, church or staff member in attitude, word, body language, action, or facial expression. Including scorning, mocking, insolence, and addressing an adult improperly.

Examples:

Nonverbal Communications/Patterns

rolling eyes	sigh and breath of disgust/contempt
silent treatment	avoiding eye contact when being spoken to
slouching	patronizing smile, smirk
stubbornness	angry glare

Verbal Communications/Patterns

sarcastic speech	sneering speech	nastiness
patronizing speech	insulting speech	gossip
derogatory speech	arrogant tone of voice	contempt
disparaging speech	hateful tone of voice	uncooperativeness
rude speech	defiance	deceit
derisive speech	digs	slander
disrespectful "Why?"	"That's not fair!"	"This is stupid!"

Respect is one of the most important ingredients in any relationship. Respect is needed between students and teachers, as well as, among the students themselves, as each one is made in the image of God. Students are to show courtesy to each other at all times. Adults are to be addressed as Mr., Mrs., Miss, or Pastor-never by first names. Students are to respond to any teacher or adult by answering "Yes, ma'am; No, sir," and by asking "Ma'am? Sir?", rather than, "What?" **Disrespect** serves to tear down the work of God in the life of the individual as well as the life and nature of the school. Disrespect will not be tolerated whether in the form of talking back, willful disobedience, unkind or derogatory remarks, or willful damage to property.

Disturbing Class: The disturbance of class by taking, making noise, passing notes or engaging in any work interfering with the learning process. Students may be sent out of the room, or to the office, and may not be permitted to make up work.

Drugs, alcohol, tobacco: Any student involved in purchasing, possessing, using or providing substances or materials used in these activities, or when he personally participates in them, at or away from school.

Excessive Tardiness: When a student is tardy to a class for the eleventh time in a quarter. This punishment is subsequent to two (2) points being removed from the quarterly grade.

Failure to follow instructions: Not complying with a specific direction or instruction. This includes sharing information on homework or other assignments without permission. Students that share information without permission will also receive a "0" on the assignment, and be required to redo the work without credit.

Fighting: When a student is involved in any form of fighting, including fist fighting or wrestling.

Gross Misconduct: Behavior on or off campus that is in conflict with the purpose or spirit of Faith Christian School. Behaviors such as inappropriate Internet use, sacrilegious or lewd music concerts, tattoos, body piercing, etc.

Internet Use – We do not regularly monitor areas such as “chat rooms”. However if a matter is brought to the attention of the administration that is inconsistent with the testimony of the student or the school, the administration reserves the right to address the problem with the same consequences to the student as if the matter occurred on campus. What you allow to be connected with your name, you endorse. Examples: If a student links to lewd/vulgar materials, they may be suspended. If a student lies about their age on an internet profile, they can be disciplined for lying

Hall violation: Unacceptable behavior in the hallway or being in an unauthorized area without permission. This would include excessive noise, running, and loitering in the halls or restrooms. Students must have teacher's permission to be in the halls, restrooms, teacher's workroom, office, etc.

Invasion of Privacy: The inappropriate conduct towards or immoral activity with a member of the opposite sex.

Lying, stealing, gambling:

Lying is defined as lying to a faculty member or the administration.

Stealing is taking any item which belongs to someone else.

Gambling is the attempt to win something by a game of chance.

Forging parent's signature is a violation.

Perversions: Including those described in Leviticus 18:22, 23 and Romans 1:26, 27 (New International Version).

Plagiarism: Involves any use of borrowed works (ideas, words, art, etc.) without proper acknowledgment of the source. Students will also receive a "0".

Profanity/Lord's Name: Cursing, or taking the Lord's name in vain by specific statement or euphemism.

Prohibited Articles: Pornography, weapons, fireworks, or other potentially harmful item.

Public Display of Affection (PDA): Any physical contact between students of different genders by consent.

Setting/calling a false Fire Alarm/Bomb Threat: The intentional activation of the fire alarm system or telephone notification of a fire/bomb threat when emergency conditions do not exist.

Sale of Unauthorized Material: Students are not allowed to sell any material at school without permission.

Skipping Class: A student intentionally misses a class.

Trash, Candy, Food, Gum Littering: When students leave trash around desks and lunch table, or for items not neatly housed in student storage areas, desks, or lockers. Food, drinks, and candy are not permitted beyond the cafeteria. Students are not to have soft drinks between classes

Truancy: Not coming to, or leaving school without permission of administration and parent.

Unwholesome Speech/Verbal Abuse: Teasing, name calling, gossiping, or bickering between students is not acceptable.

Vandalism: The intentional damaging or destruction of personal, school, or public property.

Vulgarity/inappropriate language: Using vulgar language, sexually suggestive or indecent language, actions or slang words. This includes written notes and drawings. Vulgarity directed toward any authority will also be assessed a Level 2 violation (Disrespect).

Note: (applies to defacing property, disorderly conduct and vandalism)

Personal Property: Students are to respect the property of other students. No student should enter another student's desk, book bag, or locker. Students are urged to mark their personal belongings with their name. Items that are not permitted in school, such as electronics, laser pointers, etc., will be collected by a teacher and may not be returned. Students are discouraged from bringing valuables or large amounts of money to school.

School Property: Respect for the appearance and care of the buildings and grounds are expected of all students. Students are expected not only to avoid littering and defacing the campus, but also to actively help by picking up the trash that someone else has dropped and to seek to prevent defacing the property. Any student who disfigures property or equipment will be required to pay damages or replace the item.

Welcome to Faith Christian School Athletics

A knight is defined as a young man being employed as a servant. The word knight was also applied to a young man after he was admitted to the privilege of bearing arms (Webster 1828). The road to knighthood was a three-step process: 1) page, 2) the squire, in classical Latin “armor bearer”, 3) knight. Each step focused on developing character qualities and the intellectual and physical skills necessary to advance to the next level. Not all pages became squires and not all squires became knights but all of the training was the same. Upon reaching knighthood these men committed to follow a strict code of conduct in which they promised: 1) to defend the weak, 2) be loyal, 3) show humility and 4) serve God at all times. Whether they are just starting out as a page, advancing as a squire, or moving into adulthood as a knight, it is our goal at FCS to train our students to put on the whole armor of God (Eph 6) so they might be able to engage the world with Biblical truth; academically, athletically and through the arts. To be a Faith Christian School Knight is 1) to exemplify (like the knights of medieval times) excellence in character, 2) to work at all tasks diligently and 3) to glorify God in all things. I Peter 3:15-16

Pages

At the age of 6 (1st grade), we encourage parents to involve their children in athletic activities on and off campus in an effort to discover God given talents. At school our physical education programs focus on the appropriate seasonal sports. In 5th grade students can also compete on “B” level teams in several sports. Our JV (7th-10th grades) programs are designed to cultivate talents and prepare athletes for an opportunity to prove they are ready for Varsity competition. Players at the JV level will get more competition experience in an effort to test their skills. Playing time will be based on the player’s work ethic in practice and a coachable spirit. Tryouts may be conducted for “B” teams. Tryouts will be conducted for Junior Varsity teams.

Squires

FCS competes in a very strong South Carolina Independent School Association conference. Students have the opportunity to earn their way through proven skill on one of our Varsity (8th-12th grades) teams. This may happen as early as age 14 (8th grade). In some sports such as Football, Basketball, etc., development may take longer. Varsity competition is for students who demonstrate the effort and skill required to compete at this level. No student is assured of a position on a varsity team, and the school at times may choose not to field a varsity team, if in our opinion it is not in our students or our school’s best interests. The varsity coach will play the best players on the basis of ability and performance in practices and games. Expectations of the players in terms of time and commitment, is **much** higher. This may include Wednesday (until 4:30PM), Saturday, and other non school day practices, games, and tournaments. Tryouts will be conducted at this level.

FCS Athletic Eligibility Requirements

1. The student may not be 19 years of age prior to July 1st.
2. A Junior Varsity student may not be 16 years of age prior to July 1st.
3. A student must be in 8th grade to participate on varsity teams.
4. A student must be in 5th grade to participate in FCS sports.
5. A student must not have transferred as a result of recruiting.
6. A student must furnish a signed parent permission form, and pay the appropriate participation fee per sport
7. FCS follows a “No Pass, No Play” policy for athletic eligibility.
A student may not have failed any subject in the previous trimester to be eligible to play in the current trimester.
8. A student suspended (OSS) is not eligible for one week. A student on disciplinary probation is not eligible.
9. Additional requirements are detailed in the FCS Athletic Handbook.

PLEASE SEE THE NEXT PAGE FOR PROJECTED OPPORTUNITIES FOR
THE 2010-2011 SCHOOL YEAR!!

Seasonal Athletic Opportunities

Sports by Season	Varsity	Junior Varsity	B Team
<u><i>Fall</i></u>			
Cheerleading	Girls 8 th -12 th	Girls 5 th -10 th	Girls-Pee Wee K3-4 th
Football	Boys 8 th -12 th	Boys 6 th -10 th	Boys 5 th -7 th Staff Permitting
Swimming	Boys/Girls 8 th -12 th	Boys/Girls 6 th -10 th	Boys/Girls 5 th -7 th Staff Permitting
Volleyball	Girls 8 th -12 th	Girls 6 th -10 th	Girls 5 th -7 th Staff Permitting
<u><i>Winter</i></u>			
Basketball	Boys/Girls 8 th -12 th	Boys/Girls 6 th -10 th	Boys/Girls 5 th -6 th FCS Basketball League
<u><i>Spring</i></u>			
Baseball	Boys 8 th -12 th	Boys 6 th -10 th	Boys 5 th -7 th Staff Permitting
Soccer	Boys/Girls 8 th -12 th	Boys/Girls 6 th -10 th	Boys/Girls 5 th -7 th Staff Permitting
Softball	Girls 8 th -12 th	Girls 6 th -10 th	Girls 5 th -7 th Staff Permitting
Number of teams	11	11	11 Staff Permitting

1st – 11th UNIFORM CODE

	1st - 5th grade Boys	1st - 5th grade Girls	6th - 11th grade Boys	6th - 11th grade Girls
Bottoms	*Khaki. With or without pleats. Shorts may not be more than three (3) inches above the knee.	*Khaki jumpers, shorts, skorts and box pleated skirts may not be more than three (3) inches above the knee. Khaki pants With or without pleats	*Khaki. With or without pleats. Shorts may not be more than three (3) inches above the knee.	*Khaki Pants With or without pleats. Box pleated or A-line skirts may not be more than three (3) inches above the knee.
Tops	Monogrammed shirts purchased through FCS from Port City Tees			
Chapel dress	Same as above	Same as above	Uniform pants. **Monogrammed Chapel Shirt. Tie.	Skirts required. **Monogrammed Chapel Shirt

* Uniform bottoms may be purchased at any store’s uniform department or uniform shop.
 **All shirts including high school chapel shirts must be purchased through the school.

- Belts:** Belts must be worn; where belt loops are found.
- Socks:** Must match the uniform, and match each other. Leggings are not permitted.
- Shirts:** Must be tucked in at all times.
- Shoes:** No heels higher than 1 inch. All shoes must be closed in (no holes) with no open areas and full backs. Shoes that can be worn in water can not be worn (ex: Crocs, beach shoes, jellies).
- Sweaters:** FCS Button down or pullover. Recommended for chapel days for 6th-12th
- Jackets:** FCS windbreakers, or jackets may be worn in class, at the discretion of the teacher, but not in chapel.
Other Jackets outside only! No oversized shirts or pullovers (Ex: sweatshirts) may be worn as jackets!

Boys -The wearing of beads, necklaces, or headbands is not permitted at school. Hats/caps are not permitted in buildings. Hair styling for FCS young men is a very important aspect of their grooming. Young men are expected to have their hair cut in a style appropriate to the high standards of the school. A boy's hair may not be below the eyebrow. The ear must show; and the hair must be kept off the back of the collar. The hair must be kept clean and neat. Boys will not be allowed to have any kind of facial hair. Faddish haircuts are not permitted. Hair coloring is strictly prohibited.

Girls - Jewelry may be worn in moderation. Girls with pierced ears will be allowed one earring in each ear lobe. Dangling and hoop earrings are not permitted. Please do not allow students to wear expensive jewelry. Hair styling for FCS young ladies is a very important aspect of their grooming. Young ladies are expected to wear their hair in a style appropriate to the high standards of the school. A girl's hair must be out of the eyes, clean, and well groomed at all times. Faddish haircuts are not permitted. Hair coloring with items such as kool-aide or anything that radically alters the natural color is strictly prohibited.

Tattoos/Body piercing - Tattoos are not permitted, including temporary stickers, or writing on skin. A permanent tattoo, or any piercing, is Gross Misconduct (HS Level 4 Offense).

The administration reserves the right to send any student home whom, in their opinion, is not dressed appropriately for Faith Christian School. **This applies while on campus or at any school activity.** All students are expected to come to school fresh and bathed daily.

For violations of uniform code please go to next page.

SENIOR DRESS CODE

Gentleman

Non-Chapel days: Dress type pants, collared shirts, sweaters. Denim and shorts are not permitted.

Chapel days: Dress pants, button down shirt and tie. Suits/sport coats optional.

The wearing of beads, necklaces, or headbands is not permitted at school. Hats/caps are not permitted in buildings. Tattoos are not permitted, including temporary stickers, or writing on skin. A permanent tattoo, or any piercing, is Gross Misconduct (HS Level 4 Offense). Hair styling for FCS young men is a very important aspect of their grooming. Young men are expected to have their hair cut in a style appropriate to the high standards of the school. A boy's hair may not be below the eyebrow. The ear must show; and the hair must be kept off the back of the collar. The hair must be kept clean and neat. Boys will not be allowed to have any kind of facial hair. Faddish haircuts are not permitted. Hair coloring is strictly prohibited.

Ladies

Non-Chapel days:

- ❑ Pants - Dress or Capri's (below knee/mid calf). No denim. Shorts and tight/skinny pants are not permitted
- ❑ Skirts/Dresses – May not be more than 3 inches above the knee. No denim.
- ❑ Tops –All blouses and shirts must be modest, should not be tight fitting, low cut (no cleavage) or made of sheer material. Sleeveless tops that cover the entire shoulder are permitted as long as they meet the other requirements. Tank Tops are only acceptable if they are worn under another blouse or jacket/sweater and the neckline is not low cut. Spaghetti strap tank tops are not permitted.

Chapel days: Dresses or skirts, same restrictions apply as non-chapel dress code.

Jewelry may be worn in moderation. Girls with pierced ears will be allowed one earring in each ear lobe. Dangling and hoop earrings are not permitted. Please do not allow students to wear expensive jewelry. Tattoos are not permitted, including temporary stickers, or writing on skin. A permanent tattoo, or body piercing, is Gross Misconduct (Level 4 Offense) Hair styling for FCS young ladies is a very important aspect of their grooming. Young ladies are expected to wear their hair in a style appropriate to the high standards of the school. A girl's hair must be out of the eyes, clean, and well groomed at all times. Faddish haircuts are not permitted. Hair coloring with items such as kool-aide or anything that radically alters the natural color is strictly prohibited.

VIOLATIONS OF UNIFORM CODE FOR 1st-12th

Students are expected to abide by the code and parents are expected to monitor compliance before their children leave the house. Enforcement begins, and should end at home. It is inappropriate that other students and faculty be distracted from the educational process because someone failed to fulfill his or her commitment to follow the code. It can thus be expected that tolerance for code infractions will be limited and addressed immediately. Compliance will be expected and violations will receive the following consequences:

- 1st violation of the semester: A written warning and explanation will be given.
- 2nd violation of the semester: A written warning and explanation will be given.
- 3rd and subsequent violations each semester: After school detention will be assigned